

AUDIT AND RISK COMMITTEE

19 July 2016

INTERNAL AUDIT UPDATE

Report of the Head of Internal Audit

Strategic Aim:	All		
Exempt Information		No	
Cabinet Member(s) Responsible:		Councillor Terry King – Leader and Portfolio Holder for Finance and Development	
Contact Officer(s):	Rachel Ashley-Caunt, Head of Internal Audit	Tel: 07824 537900 rashley-caunt@rutland.gcsx.gov.uk	
Ward Councillors	N/A		

DECISION RECOMMENDATIONS

1. That Members note the Internal Audit update report (Appendix A).
2. That Members advise on the scope of the SEN Transport review which was requested at the April 2016 Committee meeting (Appendix A, para 2.1).

1 PURPOSE OF THE REPORT

- 1.1 To update Members on the progress made in delivering the 2016/17 Annual Audit Plan and key findings arising from audit assignments completed since the last Committee meeting.

2 BACKGROUND AND MAIN CONSIDERATIONS

2.1 Update on Delivery of Internal Audit Plan

The progress made to date in delivering the 2016/17 audit plan is set out in Appendix A. At the time of reporting, one report is at draft report stage, and fieldwork and planning is underway on a further six assignments.

- 2.2 At the Audit and Risk Committee meeting in April 2016, Members requested an amendment to the Audit Plan to incorporate a review of SEN Transport. Members' input into the scope of the review and areas where they require assurance from this audit is sought at this meeting. This will inform the number of days required to

deliver the assignment and the focus of the fieldwork.

2.3 Implementation of Recommendations

Internal Audit request that officers provide updates on all open audit actions on a monthly basis. Since the last Committee meeting, 14 recommendations have been implemented. At the date of reporting, there are 10 actions which are overdue for implementation. Five of the overdue recommendations (as outlined in Appendix C) are classified as medium priority and were due over 3 months ago. There are no overdue high priority audit actions as of 30th June 2016.

3 CONSULTATION

3.1 No formal consultation is required.

4 ALTERNATIVE OPTIONS

4.1 The Committee is asked to note the report but may wish to receive an earlier update on any limited assurance reports.

5 FINANCIAL IMPLICATIONS

5.1 There are no financial implications arising from this report.

6 LEGAL AND GOVERNANCE CONSIDERATIONS

6.1 The Audit and Risk Committee is responsible for oversight of the work of Internal Audit including approving the annual report and satisfying itself that the conclusions reached are reasonable in light of the work undertaken. It is also responsible for gaining assurance that internal audit is complying with internal audit standards.

6.2 There are no legal implications arising from this report

7 EQUALITY IMPACT ASSESSMENT

7.1 There are no equality implications

8 COMMUNITY SAFETY IMPLICATIONS

8.1 There are no community safety implications

9 HEALTH AND WELLBEING IMPLICATIONS

9.1 There are no health and wellbeing implications.

10 CONCLUSION AND SUMMARY OF REASONS FOR THE RECOMMENDATIONS

10.1 The latest update report, provided in Appendix A, details the findings of recent Internal Audit work and any weaknesses in the control environment highlighted by these reviews, and provides an overview of the performance of the Internal Audit team and the implementation of actions by management. The Committee plays an important role in the oversight of Internal Audit work

11 BACKGROUND PAPERS

11.1 There are no additional background papers to the report

12 APPENDICES

12.1 Appendix A: Internal Audit Update Report

12.2 Appendix B: Implementation of Audit Recommendations

12.3 Appendix C: 'High' and 'Medium' Priority actions overdue for more than three months

12.4 Appendix D: Limitations and responsibilities

A Large Print or Braille Version of this Report is available upon request – Contact 01572 722577.